

DETERMINATION AND FINDINGS
FOR
SOLE SOURCE FOLLOW-ON PROCUREMENT

Agency: Metropolitan Police Department

Contract: CW19745

Contractor: First Vehicle Services, Inc.

Caption: Fleet Maintenance Services

Findings

1. Authorization

D.C. Code Section 2-354.04, 27 DCMR 1304, 1700, 1701 and 2005.2(b).

2. Minimum Need

The Office of Contracting and Procurement on behalf of the Metropolitan Police Department (MPD) (“the District”) has a continuing need for the current contractor to continue to provide fleet maintenance services for MPD’s fleet of vehicles until a new contract is awarded on or before September 30, 2018. The period of performance for Modification No. 11 is from May 1, 2018 through June 25, 2018 and proposed Modification No. 12 from June 26, 2018 through September 30, 2018. This is a Sole Source D&F follow-on procurement to continue services through September 30, 2018.

3. Estimated Reasonable Cost

The estimated reasonable price is \$2,195,755.00 based on Option Year Two (2) pricing. The price breakdown per modification is as follows:

- Modification No. 11: May 1, 2018 – June 25, 2018, in the amount not-to-exceed \$991,631.22 and,
- Proposed Modification No. 12: June 26, 2018 – September 30, 2018, in the amount not-to-exceed \$1,204,123.78.

4. Facts that Justify a Sole Source Procurement:

In deciding to extend the contract past the five (5) year threshold, we have taken into account the District's need for continuity of service and the potential cost of disrupting operations. The District requires continuity of services because of the following reasons:

1. Having the fleet maintenance service contract in place is essential for the Metropolitan Police Department and the District; it assures the Department's fleet is serviced and ready to protect the visitors and citizens of the District of Columbia.
2. The Agency is currently resoliciting for the services, as Option Year two (2) extension, will expire on May 31, 2018. Continuity of these services is necessary to the department's fleet maintenance services.
3. Fleet Vehicle Services, Inc. has been providing services for the past five years and having a new contractor render fleet maintenance services with little to no time for transition would impact the amount of MPD vehicles operationally ready for MPD Officer's use.
4. For the reasons stated above, the District did not conduct a market survey.

5. CERTIFICATION BY THE AGENCY DIRECTOR:

I hereby certify that the above findings are correct and complete to the best of my knowledge.

Date

Peter Newsham, Chief of Police
Metropolitan Police Department

6. CERTIFICATION BY THE CONTRACTING OFFICER:

I reviewed the above findings and certify that they are sufficient to justify the use of a sole source method of procurement under the cited authority. I certify that the notice of intent to award a sole source contract was published on OCP's website in accordance with the Procurement Practices Reform Act of 2010, effective April 8, 2011 (D.C. Law 18-371; D.C. Official Code § 2-354.04 (2011 Repl.)) (Act) and applicable provisions of this chapter that provide legal authority for the sole source procurement and no responses were received. I hereby certify that the above findings are correct and complete to the best of my knowledge.

Date

Courtney B. Lattimore
Chief Contracting Officer

DETERMINATION

Based on the above findings and in accordance with the cited authority, I hereby determine that it is not feasible or practical to invoke the competitive solicitation process under either Section 402 or 403 of the District of Columbia Procurement Practices Reform Act of 2010 (D.C. Law 18-371; D.C. Official Code § 2-354.02 or 2-354.03). Accordingly, I determine that the District is justified in using the sole source method of procurement.

Date

George A. Schutter, III
Chief Procurement Officer